

**PUBLIC ADVISORY COMMITTEE  
A G E N D A**

**NPCA Main Office  
Carolinian Hall  
3350 Merrittville Hwy., Thorold ON  
Tuesday, November 26, 2024  
5:00 PM**

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**CALL TO ORDER – ROLL CALL**

*The Niagara Peninsula watershed is situated within the traditional territory of the Haudenosaunee, Attiwonderonk (Neutral), and the Anishinaabeg, including the Mississaugas of the Credit—many of whom continue to live and work here today. This territory is covered by the Upper Canada Treaties (No. 3, 4, and 381) and is within the land protected by the Dish with One Spoon Wampum agreement. Today, the watershed is home to many First Nations, Métis, and Inuit.*

**1. OPENING WELCOME**

**2. APPROVAL OF AGENDA**

**3. DECLARATIONS OF CONFLICT OF INTEREST**

**4. APPOINTMENT OF OFFICERS**

**4.1 Appointment of Chair**

**4.2 Appointment of Vice-Chair**

**5. APPROVAL OF MINUTES**

**5.1 Minutes of the Public Advisory Committee meeting dated  
September 17, 2024**

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**6. CORRESPONDENCE**

**6.1 Correspondence from NPCA RE: Board of Directors 2025  
Meeting Schedule**

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**7. PRESENTATIONS**

**7.1 Lyons Creek East – Project Update**

Presented by Manager, Climate Change & Special Programs, Natalie Green.

**8. DELEGATIONS**

**9. CONSENT ITEMS**

**9.1 Committee Member Recruitment – Verbal Update**

Presented by Manager, Office of the CAO & Board, Melanie Davis.

**10. DISCUSSION ITEMS**

**11. COMMITTEE REPORTS**

**12. NEW BUSINESS**

**12.1 Members' Updates (Verbal) – Information/Issues/Items of Interest**

**13. ADJOURNMENT**

**PUBLIC ADVISORY COMMITTEE  
MEETING MINUTES**

**Tuesday, September 17, 2024**

**5:00 PM**

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**MEMBERS PRESENT:** David Cribbs, Vice Chair  
Julia Baird  
Philip Beale  
Lennie Aarts  
George McKibbon  
William Rapley  
David Wylie

**MEMBERS ABSENT:** Albert Witteveen, Chair  
Lageera Chatheechan  
Lesley Clarke  
Cindilee Ecker-Flagg  
Jonathan Musso  
Naheed Qureshi  
John Metcalfe, ex-officio

**STAFF PRESENT:** Leilani Lee-Yates, CAO / Secretary-Treasurer  
Wendy Baldin, Manager, Digital Transformation & IT  
Kerry Royer, Specialist, Land Planning  
Eric Baldin, Manager, Land Planning  
Geoff Verkade, Senior Manager, Integrated Watershed  
Strategies  
Melanie Davis, Manager, Office of the CAO & Board  
Sofia Zavarella, Manager, Communications & Public  
Relations

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**1. OPENING WELCOME**

CAO/Secretary – Treasurer, Leilani Lee-Yates, provided opening remarks and welcomed Committee Members.

**2. APPROVAL OF AGENDA**

Recommendation No. PAC-12-24

Moved by: Lennie Aarts

Seconded by: David Wylie

**THAT** agenda for the Public Advisory Committee meeting held on

September 17, 2024 **BE AMMENDED** to address Item 8.1 immediately following Item 4.1

**3. DECLARATIONS OF CONFLICT OF INTEREST**

None.

**4. APPROVAL OF MINUTES**

**4.1 Public Advisory Committee meeting dated May 25, 2024.**

Recommendation No. PAC-13-24

Moved by: Philip Beale

Seconded by: Tracy Boese

**THAT** the Minutes of the Public Advisory Committee meeting dated May 25, 2024 **BE APPROVED**.

**CARRIED**

**8. CONSENT ITEMS**

**8.1 Report No. PAC-04-24 RE: Open Data GIS Portal – Watershed Explorer**

Recommendation No. PAC-14-24

Moved by: Julia Baird

Seconded by: Tracy Boese

**THAT** Report No. PAC-04-24 RE: Open Data GIS Portal – Watershed Explorer **BE RECEIVED**.

**CARRIED**

**5. CORRESPONDENCE**

Recommendation No. PAC-15-24

Moved by: Lennie Aarts

Seconded by: George McKibbon

**THAT** the following correspondence items presented at the September 17, 2024 PAC meeting **BE RECEIVED**:

- Correspondence from NPCA RE: Notice of Public Information Centre – Conservation Area Strategy; and
- Correspondence from NPCA RE: Notice of Public Information Centre – Watershed-based Resource Management Strategy.

**CARRIED**

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**6. PRESENTATIONS**

**6.1 Conservation Area Strategy – Discussion Paper and Preliminary Feedback.**

Eric Baldin, Manager, Land Planning, and Kerry Royer, Conservation Area Land Planning Specialist provided a presentation on the above noted. Discussion ensued regarding programming for older adults and families. Members emphasized the importance of connecting the Strategy to regulatory requirements.

Recommendation No. PAC-16-24

Moved by: George McKibbon

Seconded by: William Rapley

**THAT** the presentation regarding NPCA’s Conservation Area Strategy – Discussion Paper and Preliminary Feedback **BE RECEIVED.**

**CARRIED**

**6.2 Watershed-based Resource Management Strategy – Discussion Paper and Preliminary Feedback.**

CAO/Secretary-Treasurer, Leilani Lee-Yates and Geoff Verkade, Senior Manager, Integrated Watershed Strategies provided a presentation on the above noted. Discussion regarding increased complexities in flood insurance claims along the shorelines ensued.

Members expressed identifying areas of prioritization as high importance. Members identified the need for science brokering and quantitative methods to better understand system needs and cumulative impacts of increased growth pressures.

Recommendation No. PAC-17-24

Moved by: Philip Beale

Seconded by: Julia Baird

**THAT** the presentation regarding NPCA’s Watershed-based Resource Management Strategy – Discussion Paper and Preliminary Feedback **BE RECEIVED.**

**CARRIED**

**7. DELEGATIONS**

None.

**9. DISCUSSION ITEMS**

None.

## 10. COMMITTEE REPORTS

None.

## 11. NEW BUSINESS

Discussion regarding the importance of prioritization of wayfinding signage and AODA compliance ensued. Members expressed interest in receiving a progress report on signage.

### Recommendation No. PAC-18-24

Moved by: Philip Beale

Seconded by: David Cribbs

**THAT** the Public Advisory Committee endorse initiatives enhancing the adequacy and accessibility of signage at Conservation Areas;

**AND THAT** the Public Advisory Committee endorses the investment in physical and digital wayfinding and interpretative signage as an area of focus in the 2025 Budget;

**AND FURTHER THAT** staff present a progress report on signage updates to the Public Advisory Committee on or before November 26, 2024.

**CARRIED**

Discussion regarding Committee attendance and representative vacancies ensued.

### 11.1 Members' Updates (Verbal) – Information/Issues/Items of Interest

- Member Beale shared a volunteer update in preparation for the Ball's Falls Thanksgiving Festival, encouraged PAC Members to attend October 11-14, 2024.
- Member Boese noted that overwhelming positive feedback was received after hosting Métis Nation of Ontario's Harvest Dinner at Ball's Falls.
- Member Baird shared a funding update for World Water Day and expressed deep appreciation for NPCA's continued partnership on the event.
- Member McKibbin shared that a land use technician course he teaches at McMaster will be modified to be taught at the graduate level.
- Member Aarts shared an update on notable impacts of climate change in the agricultural community.
- Member Cribbs shared that consultation on the Official Plan in the Town of Pelham is kicking off in the fall.

**12. ADJOURNMENT**

Recommendation No. PAC-19-24

Moved by: Philip Beale

Seconded by: Tracy Boese

**THAT** the Public Advisory Committee meeting **ADJOURN** at 7:10 p.m.

**CARRIED**



November 25, 2024

**SENT ELECTRONICALLY**

3350 Merrittville Hwy. Unit 9  
Thorold Ontario L2V 4Y6  
905.788.3135 | info@npca.ca | npca.ca

NPCA Public Advisory Committee

**RE: Board of Directors' 2025 Meeting Schedule**

At the Board of Directors meeting held on November 15, 2024, the following resolution was passed:

**Resolution No. FA-121-2024**

Moved by: Michelle Seaborn

Seconded by: Donna Cridland

**THAT** Report No. FA-56-24 RE: Board of Directors' 2025 Meeting Schedule **BE RECEIVED**;

**AND THAT** Appendix 1 to Report No. FA-56-24 RE: Board of Directors' 2024 Meeting Schedule **BE APPROVED**;

**AND THAT** the meeting schedule **BE PUBLISHED** on NPCA's website for public information;

**AND FURTHER THAT** the meeting schedule **BE CIRCULATED** to participating and local area municipalities.

Full Authority Meetings are to commence at 10:00am on their scheduled date. A copy of the approved 2025 Meeting Schedule is enclosed for your reference.

Sincerely,

Melanie Davis  
Manager, Office of the CAO & Board  
Niagara Peninsula Conservation Authority



# NPCA Board of Directors' Meeting Calendar 2025

January						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March						
S	M	T	W	T	F	S
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April						
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13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May						
S	M	T	W	T	F	S
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4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June						
S	M	T	W	T	F	S
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8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

July						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		




August						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						



September						
S	M	T	W	T	F	S
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October						
S	M	T	W	T	F	S
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November						
S	M	T	W	T	F	S
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2	3	4	5	6	7	8
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December						
S	M	T	W	T	F	S
	1	2	3	4	5	7
7	8	9	10	11	12	14
14	15	16	17	18	19	21
21	22	23	24	25	26	28
28	29	30	31			

-  Full Authority Board Meeting
-  Public Advisory Committee
-  Statutory Holiday / Office Closure

-  Governance Committee, following Full Authority
-  Finance Committee

## **Full Authority Board Meetings,**

10:00am start, Hybrid Meetings

Friday, February 21 – **Annual General Meeting**

Friday, March 21

Friday, April 25

Friday, May 23

Friday, June 27

Friday, July 25

Friday, September 19

Friday, October 24

Friday, November 21

Friday, December 12 \*(if required)

Note: there will be a Source Protection Authority Board meeting scheduled for February 21, 2025 to coincide with the Full Authority Board meeting.

## **Committees of the Board**

### **Finance Committee Meetings**

10:00am start, Hybrid Meetings

Wednesday, April 16

Wednesday, July 16

Wednesday, September 17

### **Governance Committee Meetings**

Immediately following the Full Authority Board, Hybrid Meetings

Friday, March 21

Friday, June 27

Friday, November 21

### **Public Advisory Committee Meetings**

5:00pm start, Hybrid Meetings

Tuesday, February 11

Tuesday, May 13

Tuesday, August 12 \*(if required)

Tuesday, November 25