

**SPECIAL FULL AUTHORITY  
ONLINE VIDEO CONFERENCE  
MEETING MINUTES**  
Tuesday, March 30, 2021  
9:00 a.m.

**NOTE:** The archived recorded meeting is available on the NPCA website. The recorded video of the Full Authority meeting is not considered the official record of that meeting. The official record of the Full Authority meeting shall consist solely of the Minutes approved by the Full Authority Board. *NPCA Administrative By-law*

**MEMBERS PRESENT:** B. Johnson (Chair)  
S. Beattie  
R. Brady  
B. Clark (arrived 9:08 a.m., departed 11:48 a.m.)  
D. Cridland  
L. Feor  
R. Foster  
J. Hellinga (arrived 9:40 a.m.)  
J. Ingra  
K. Kawall  
B. Mackenzie (arrived 9:11 a.m.)  
W. Rapley (arrived 9:06 a.m., departed 10:10 a.m.)  
E. Smith (arrived 11:02 a.m.)  
B. Steele (departed 12:14 p.m.)  
B. Wright

**ABSENT:** D. Huson  
D. Coon-Petersen  
J. Metcalfe  
R. Shirton  
M. Woodhouse

**STAFF PRESENT:** C. Sharma, C.A.O. / Secretary – Treasurer  
G. Bivol, Executive Clerk  
N. Green Project Manager, Strategic Plan

**OTHERS:** K. Baker, StrategyCorp Inc.  
J. Matheson, StrategyCorp Inc.  
A. Grove White, StrategyCorp Inc.

The Chair called the meeting to order at 9:01 a.m..

## 1. ADOPTION OF AGENDA

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As a quorum of the Board was not present for the adoption of the agenda, the agenda was approved by general consensus of the Members in attendance.

## 2. DECLARATION OF CONFLICT OF INTEREST

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None.

## 3. PRESENTATIONS

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NPCA Board of Directors Strategic Planning Engagement Session - Chief Administrative Officer Chandra Sharma spoke, introducing John Matheson of StrategyCorp Inc. who then conducted a facilitated discussion including break-out sessions in smaller groups. Members provided feedback and summarized discussion after each of the breakout sessions. The proceedings progressed as follows:

- The first breakout session began at 9:40 a.m. and reconvened at 10:11 a.m..
- The proceedings recessed at 10:45 a.m. and reconvened at 11:03 a.m..
- The second breakout session began at 11:06 a.m. and reconvened at 11:37 a.m..

Attendees provided closing comments.

## 4. NEW BUSINESS

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None.

## 5. ADJOURNMENT

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Resolution No. FA-61-2021.  
Moved by Member Kawall  
Seconded by Member Smith

**THAT** the Special Full Authority Meeting **BE ADJOURNED** at 12:33 p.m.

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Brenda Johnson, Chair  
Niagara Peninsula Conservation Authority

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Chandra Sharma, MCIP, RPP  
Chief Administrative Officer / Secretary-  
Treasurer,  
Niagara Peninsula Conservation Authority