

**STRATEGIC PLANNING COMMITTEE MEETING
ON-LINE VIDEO CONFERENCE
MEETING MINUTES
Friday May 21, 2021
11:25 a.m.**

MEMBERS PRESENT: K. Kawall (Chair)
R. Brady
J. Hellinga
B. Mackenzie
W. Rapley
E. Smith
M. Woodhouse
B. Wright

OTHERS PRESENT: D. Cridland

MEMBERS ABSENT: S. Beattie
D. Huson

STAFF PRESENT: C. Sharma, C.A.O. / Secretary – Treasurer
G. Bivol, Clerk
R. Bisson, Manager Communications and Public Relations
N. Green, Project Manager

The Chair called the meeting to order at 11:26 a.m..

1. APPROVAL OF AGENDA

Recommendation No. SPC-09-2021
Moved by Member Woodhouse
Seconded by Member Smith

THAT the Strategic Planning Committee Meeting agenda dated Friday, May 21, 2021 **BE APPROVED** as presented.

CARRIED

2. DECLARATIONS OF CONFLICT OF INTEREST

None declared.

3. APPROVAL OF MINUTES

a) Minutes of the NPCA Strategic Planning Committee meeting dated March 19, 2021

Recommendation No. SPC-10-2021
Moved by Member Wright
Seconded by Member Hellinga

THAT the minutes of the NPCA Strategic Planning Committee meeting dated March 19, 2021 **BE APPROVED**.

CARRIED

4. CORRESPONDENCE

None.

5. DELEGATIONS

None.

6. PRESENTATIONS

- a) Strategic Planning Progress Update including Survey Results and Input on Goals and Actions – C.A.O. Sharma spoke. Natalie Green, Project Manager presented. R. Bisson, Manager Communications and Public Relations also commented. Members posed questions and provided input. Revisions and feedback were discussed and Members offered direction and suggestions regarding next steps.

Recommendation No. SPC-11-2021

Moved by Member Brady

Seconded by Member Rapley

THAT Strategic planning progress update incl. survey results and input on goals and actions **BE RECEIVED**.

CARRIED

7. CONSENT ITEMS

None.

8. DISCUSSION ITEMS

None.

9. NEW BUSINESS

None.

10. ADJOURNMENT

By consensus of the membership, the Strategic Planning Committee meeting of May 21, 2021 **ADJOURNED** at 12:53 p.m..

CARRIED

K. Kawall
Committee Chair

C. Sharma, MCIP, RPP
Chief Administrative Officer / Secretary
- Treasurer