

**STRATEGIC PLANNING COMMITTEE MEETING
ON-LINE TELECONFERENCE
MEETING MINUTES
Tuesday, November 3, 2020
9:00 a.m.**

MEMBERS PRESENT: K. Kawall (Chair)
R. Brady
J. Hellinga
B. Johnson
B. Mackenzie
W. Rapley
M. Woodhouse
B. Wright

MEMBERS ABSENT: S. Beattie
D. Bylsma
D. Huson
E. Smith

OTHERS PRESENT: D. Cridland

STAFF PRESENT: C. Sharma, C.A.O. / Secretary – Treasurer
G. Bivol, Executive Co-Ordinator to the C.A.O. / Board
E. Gervais, Procurement Specialist
N. Green, Project Manager

The Chair called the meeting to order at 9:01 a.m.

1. APPROVAL OF AGENDA

Recommendation No. SPC-14-2020

Moved by Member Brady

Seconded by Member Woodhouse

THAT the Strategic Planning Committee Meeting agenda dated Tuesday November 3, 2020 **BE APPROVED** as presented.

CARRIED

2. DECLARATIONS OF CONFLICT OF INTEREST

None declared.

3. APPROVAL OF MINUTES

a) Minutes of the NPCA Strategic Planning Committee meeting dated September 17, 2020

Recommendation No. SPC-15-2020

Moved by Member Woodhouse

Seconded by Member Hellinga

THAT the Minutes of the NPCA Strategic Planning Committee meeting dated September 17, 2020 **BE APPROVED**.

CARRIED

4. CORRESPONDENCE

None.

5. DELEGATIONS

None.

6. PRESENTATIONS

None.

7. CONSENT ITEMS

None.

8. DISCUSSION ITEMS

a) Report No. SPC-03-20 RE: Strategic Planning Update and Approval of Consultant

Recommendation No. SPC-16-2020

Moved by Member Brady

Seconded by Member Woodhouse

1. **THAT** Report No. SPC-03-20 RE: Strategic Planning Update and Approval of Consultant **BE RECEIVED**.
2. **THAT** the Strategic Planning Committee **SUPPORTS** the Chief Administrative Officer awarding strategic plan consulting services to StrategyCorp at a total cost of \$29,900 plus HST.

CARRIED

9. NEW BUSINESS

None.

10. ADJOURNMENT

Recommendation No. SPC-17-2020

Moved by Member Woodhouse

Seconded by Member Hellinga

THAT the Strategic Planning Committee meeting of November 3, 2020 **BE** hereby **ADJOURNED** at 9:49 a.m.

CARRIED

K. Kawall
Committee Chair

C. Sharma, MCIP, RPP
Chief Administrative Officer / Secretary
- Treasurer