



**STRATEGIC PLANNING COMMITTEE MEETING
ON-LINE VIDEO CONFERENCE
MEETING MINUTES
Friday September 17, 2021
11:45 a.m.**

MEMBERS PRESENT: K. Kawall (Chair)
J. Hellinga
B. Johnson
W. Rapley
M. Woodhouse
B. Wright

MEMBERS ABSENT: S. Beattie
R. Brady
D. Huson
E. Smith

STAFF PRESENT: C. Sharma, C.A.O. / Secretary – Treasurer
G. Bivol, Clerk
N. Green, Project Manager
R. Hull, Strategic Business Planning and Public Relations

OTHERS PRESENT: D. Cridland, NPCA Board Member
J. Ingrao, NPCA Board Member

Chair Kawall called the meeting to order at 11:45 a.m..

1. APPROVAL OF AGENDA

Recommendation No. SPC-15-2021
Moved by Member Woodhouse
Seconded by Member Wright

THAT the Strategic Planning Committee Meeting agenda dated Friday, September 17, 2021 **BE APPROVED.**

CARRIED

2. DECLARATIONS OF CONFLICT OF INTEREST

None declared.

3. APPROVAL OF MINUTES

- a) Minutes of the NPCA Strategic Planning Committee meeting dated July 16, 2021

Recommendation No. SPC-16-2021

Moved by Member Hellinga

Seconded by Member Wright

THAT the minutes of the NPCA Strategic Planning Committee meeting dated July 16, 2021
BE APPROVED.

CARRIED

4. CORRESPONDENCE

None

5. DELEGATIONS

None

6. PRESENTATIONS

None

7. CONSENT ITEMS

None

8. DISCUSSION ITEMS

- a) Report No. SPC-03-21 RE: Public Engagement #2 Results and Draft Strategic Plan – N. Green, Project Manager presented and discussion ensued.

Recommendation No. SPC-17-2021

Moved by Member Woodhouse

Seconded by Member Rapley

1. **THAT** Report No. SPC-03-21 Public Engagement #2 Results and Draft Strategic Plan **BE RECEIVED.**
2. **AND THAT** staff **BE DIRECTED** to finalize the layout and graphic design of the draft Strategic Plan.
3. **AND FURTHER THAT** the Draft Strategic Plan 2021-2031 **BE BROUGHT** forward for approval by the Full Authority at their next meeting.

CARRIED

9. NEW BUSINESS

None

10. ADJOURNMENT

By consensus of the membership, the Strategic Planning Committee meeting of September 17, 2021 adjourned at 12:10 p.m..

K. Kawall
Committee Chair

C. Sharma, MCIP, RPP
Chief Administrative Officer / Secretary
- Treasurer