

**PUBLIC ADVISORY COMMITTEE
Thursday, June 18, 2020
5:00PM
Video Conference via Webex
(instructions in calendar invite for June 18 from Geoff Verkade)**

A G E N D A

1. ADOPTION OF AGENDA

2. DECLARATION OF CONFLICT OF INTEREST

3. PRESENTATIONS (and/or Delegations)

There are no presentations or delegations at the meeting.

4. ADMINISTRATIVE BUSINESS

- a) Minutes of the Public Advisory Committee – March 12, 2020

5. BUSINESS FOR INFORMATION

- a) No business

6. BUSINESS FOR CONSIDERATION

- a) Land Acquisition Strategy – Adam Christie/Geoff Verkade
b) Floodplain Mapping Advisory Committee (Terms of Reference) - Steve Miller
c) Public Advisory Committee Workplan – Kerry Royer
d) Public Advisory Committee Terms of Reference – Kerry Royer

7. NEW BUSINESS

- a) Floodplain mapping public engagement during COVID-19 (Steve Miller)
b) Items of interest

8. ADJOURNMENT



PUBLIC ADVISORY COMMITTEE MEETING MINUTES

**Thursday, March 12, 2020
5:00 p.m.
Ball's Falls Centre for Conservation
Glen Elgin Room
3292 Sixth Avenue, Jordan, ON**

- MEMBERS PRESENT:** B. Johnson, Committee Chair
J. Ariens
E. Furney
M. Kauzlaric
H. Korosis
J. Oblak
D. Pont
J. Schonberger
L. M. Sherry
D. Speranzini
- MEMBERS ABSENT:** S. Brousseau
D. Dick
- STAFF PRESENT:** C. Sharma, Chief Administrative Officer / Secretary – Treasurer (arrived 5:25 p.m.)
G. Bivol, Executive Co-ordinator to the CAO and Board
S. MacPherson, Restoration Project Lead
S. Miller, Senior Manager, Water Resources
K. Royer, Co-ordinator, Volunteer and Community Outreach
G. Verkade, Senior Manager, Integrated Watershed Planning and Information Management

The Committee Chair called the meeting to order at 5:05 p.m. welcoming the Members.

1. APPROVAL OF AGENDA

By general consensus the Membership approved the agenda.

2. WELCOME AND INTRODUCTIONS

All attendees to the proceedings introduced themselves.

3. DECLARATIONS OF CONFLICT OF INTEREST

J. Ariens declared a potential conflict of interest in respect of Item 5.1 Presentation by Steve Miller RE: Floodplain Mapping Process and Public Consultation Process as he represents several clients with floodplain issues.

D. Speranzini alluded to future unspecified conflicts of interest on agenda items by virtue of her employment and expressed that her comments and opinions were her own and not that of her employer, Agriculture and AgriFood Canada or any other Federal or Provincial Government Agency.

M. Kauzlaric alluded to potential for general conflicts of interest relating to the mandate of the Committee and its potential business items.

4. APPROVAL OF MINUTES

- 4.1 Approval of Minutes of the NPCA Public Advisory Committee meeting dated November 28, 2019

Recommendation No. PAC-01-20

Moved by Member Korosis

Seconded by Member Ariens

THAT the minutes of the Public Advisory Committee meeting dated November 28, 2019 **BE RECEIVED.**

CARRIED

5. PRESENTATIONS

- 5.1 Presentation by Steve Miller RE: Floodplain Mapping Process and Public Consultation Process – Mr. Miller addressed questions from the Members and Ms. Sharma was introduced to the Committee.

Recommendation No. PAC-02-20

Moved by Member Oblak

Seconded by Member Pont

THAT the presentation by Steve Miller RE: Floodplain Mapping Process and Public Consultation Process **BE RECEIVED.**

CARRIED

- 5.2 Presentation by Kerry Royer RE: NPCA Conservation Awards and 2019 Year in Review – Ms. Royer provided highlights.

Recommendation No. PAC-03-20

Moved by Member Schonberger

Seconded by Member Sherry

THAT the presentation by Kerry Royer RE: NPCA Conservation Awards and 2019 Year in Review **BE RECEIVED**.

CARRIED

6. BUSINESS FOR INFORMATION

- 6.1 NPCA Climate Change Statement – Ms. Sharma addressed the proceedings speaking on the Climate Change Statement. Members posed questions on the timelines and the strategic plan. Discussion ensued with respect to incentive options for developers.
- 6.2 Public Advisory Committee Member Appointment – Board Report FA-03-20 – Nameplates were requested for the Members.
- 6.3 Strategic Planning Process (Verbal Update) – A chart was tabled and distributed. Ms. Sharma spoke to the issue. Lengthy discussion ensued particularly with respect to public engagement.

Recommendation No. PAC-04-20

Moved by Member Korosis

Seconded by Member Kauzlaric

THAT the following documents **BE RECEIVED** for information:

- NPCA Climate Change Statement;
- Public Advisory Committee Member Appointment – Board Report FA-03-20; and
- The Strategic Planning Process document as tabled.

CARRIED

7. DISCUSSION ITEMS

- 7.1 Restoration Project Outlook 2020 RE: Community Involvement (Restoration Team) – S. MacPherson presented via PowerPoint. Members posed questions.

Recommendation No. PAC-05-20

Moved by Member Sherry

Seconded by Member Furney

THAT the presentation by S. MacPherson regarding the Restoration Project Outlook 2020 RE: Community Involvement **BE RECEIVED**.

CARRIED

- 7.2 Partnerships, Community Engagement and Events – K. Royer presented. The Chair inquired about opportunity for a monthly newsletter.
- 7.3 Review of Co-Chair Election Process – Ms. Royer spoke to the NPCA Administration By-law provisions on Election of Chairs. An Election Date was established as the June 18, 2020 meeting date and Statements of Intent were requested no later than June 4, 2020.

8. NEW BUSINESS

Discussion was heard in respect of upcoming area events, Metis early childhood education camps, low impact development strategies, funding opportunities, the Prudhomme development and the NPCA Restoration Program.

9. ADJOURNMENT

Recommendation No. PAC-06-20

Moved by Member Korosis

Seconded by Member Ariens

THAT this meeting of the NPCA Public Advisory Committee **BE** hereby **ADJOURNED** at 7:18 p.m..

CARRIED

Brenda Johnson
Public Advisory Committee Chair

Chandra Sharma
Chief Administrative Officer / Secretary –
Treasurer

NPCA Land Acquisition Strategy (LAS)

NPCA Public Advisory Committee
June 18, 2020



NIAGARA PENINSULA
CONSERVATION
AUTHORITY

Presentation Outline:

- Introduction
- Purpose
- Context and History
- Land Strategy Update
 - Goal and Objective
 - Criteria
 - Tools
 - Funding
- Stakeholder Engagement
- Next Steps- Work Program and Key Milestones

Introduction

- PAC Consultation Objective
- Land Securement Program Scope for the purpose of this exercise
- Anticipated Outcomes

Purpose

- 1) Incorporate the Auditor General's Recommendations;
- 2) Develop a robust long- term land securement program aligned with NPCA's proposed Strategic Plan and associated climate resilience objectives;
- 3) Leverage land securement partnerships through consultation with diverse stakeholders; and
- 4) Establish land securement work program and associated budgets for the next 5 years.

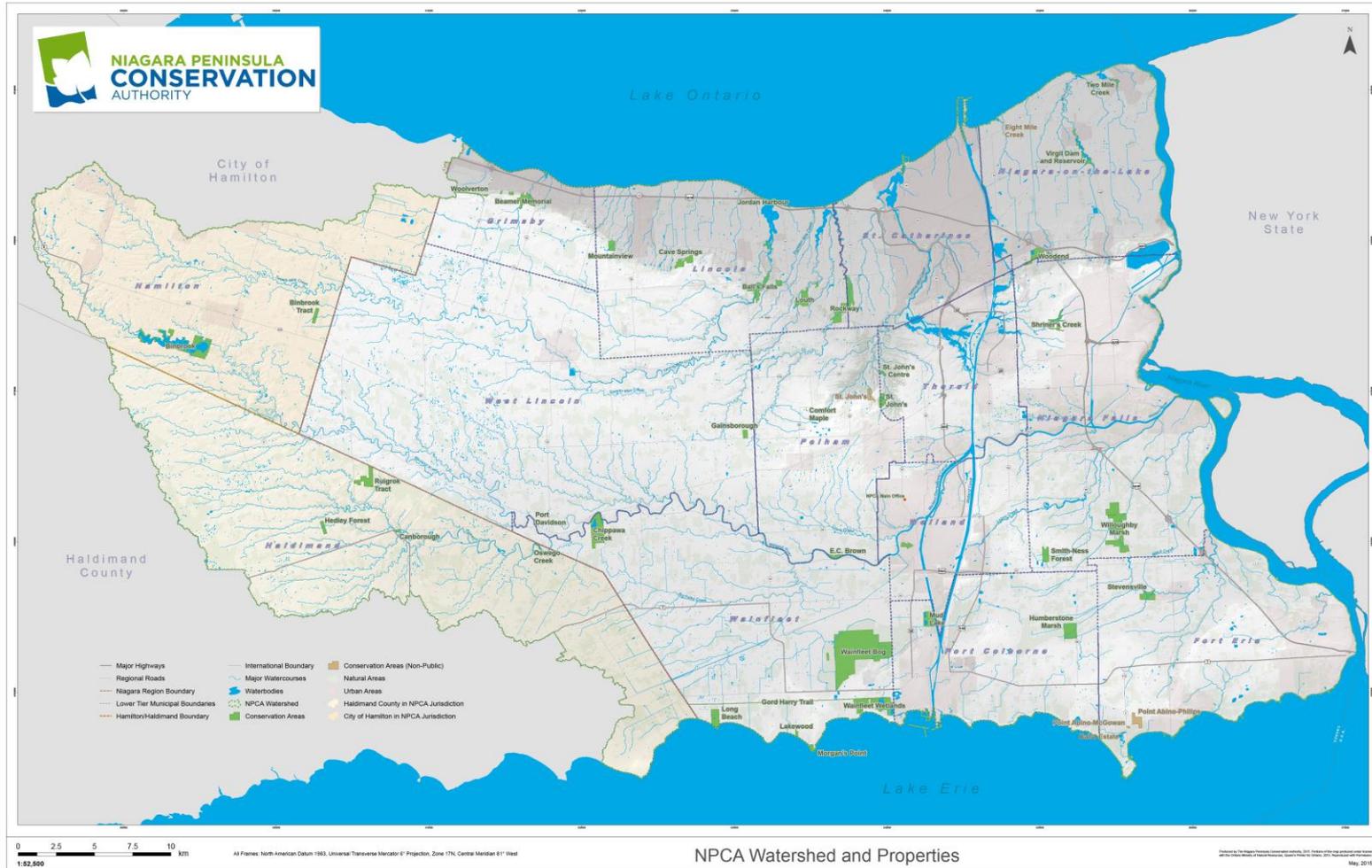
Land Securement Project 2021-2026: **Goals**

- To enhance and protect ecologically vital lands and significant habitat for biodiversity and climate resilience;
- To establish a connected natural heritage system across watersheds in Niagara Region, City of Hamilton, and County of Haldimand;
- To enhance accessible public greenspace and green infrastructure for the health and wellbeing of watershed residents; and
- To prioritize areas of securement

Land Securement History

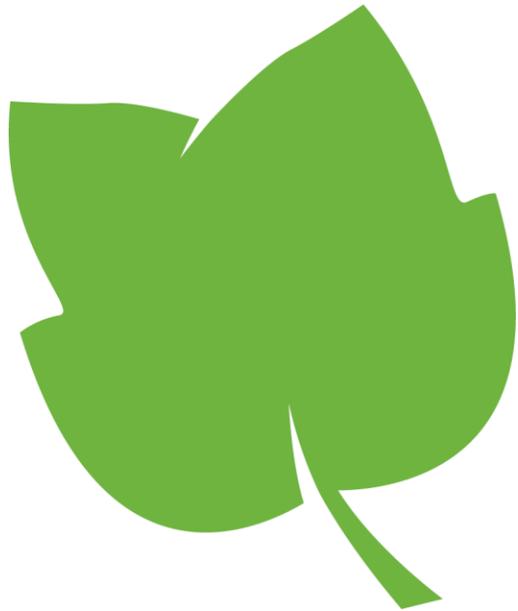
- In 2007, LAS was developed and identified all ecologically significant prioritized areas, covered less than 5% of the watershed
 - Included lands for acquisition and stewardship
 - Map areas for first 5 years and long term (beyond)
 - Acquisition approach on a willing seller-buyer
 - \$500,000 dedicated for Greenland acquisition for 5 years
- In 2015, LAS was revised to align with the 2014- 2017 NPCA Strategic Plan, in consultation with CLAC (Community Liaison Advisory Committee)
 - Included Subcommittees five 'New Land Acquisition Criteria' and ecologically prioritize areas
 - added the types of land securement tools and details to clarify process and intent

NPCA Existing Conservation Areas

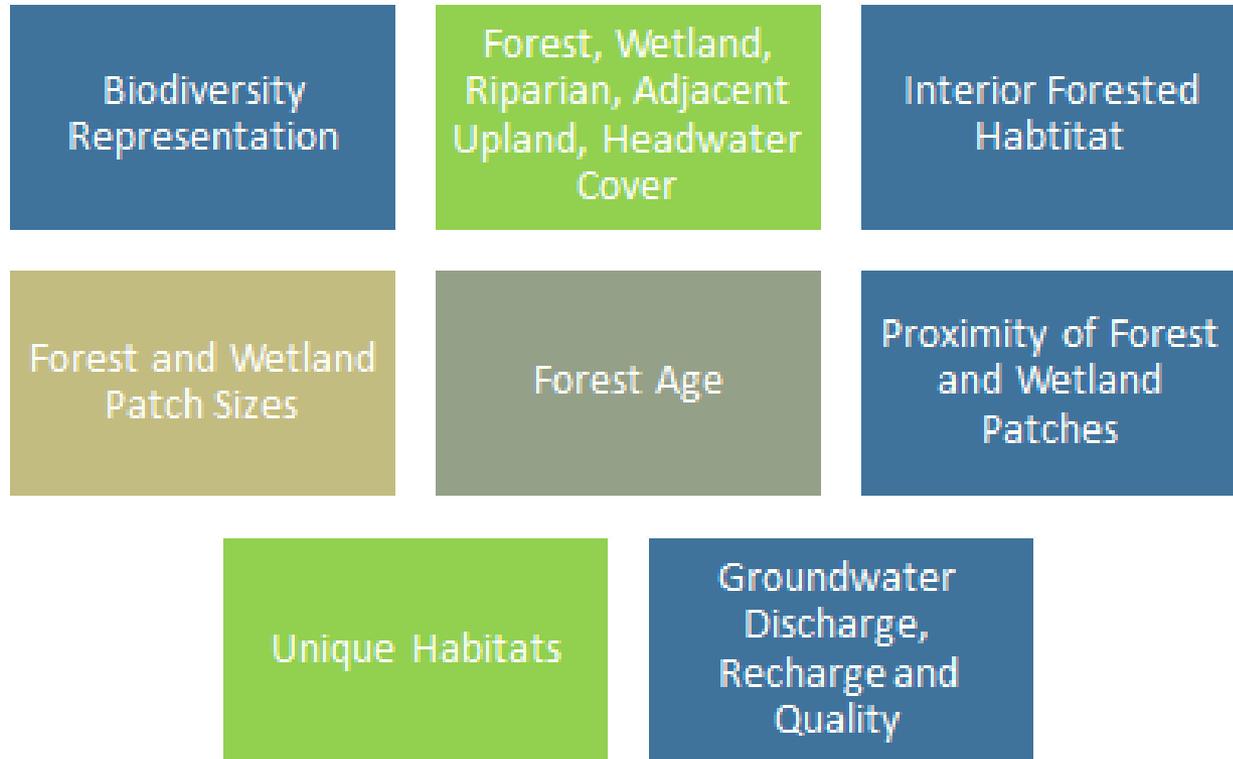


Current NPCA Land Holdings

- 41 Conservation Areas
 - 40 owned, 1 leased (Comfort Maple)
 - Total acreage of 7,300 ac (2,954 ha)
-
- Forest 2520 ac (1020 ha)
 - Wetlands 3758 ac (1521 ha),
 - Open Water 105 ac (43 ha)
 - Meadows 27 ac (11 ha)
 - Alvar 25 ac (10 ha)
 - Shoreline 7 ac (3 ha)
 - Other 3 ac (1 ha)



Land Securement Project 2021-2026: **Criteria**



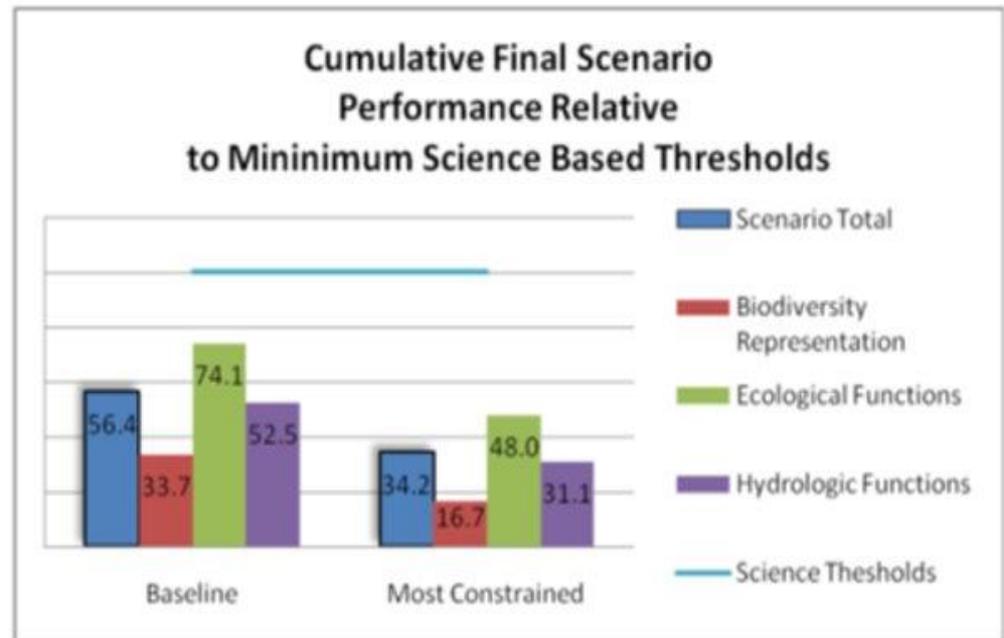
Ecological Objectives and Targets

Natural Heritage System Assessment

A high-level quantified evaluation and insight as to how the Niagara Peninsula's natural areas currently work together as an existing system on the landscape.

Systematic Conservation Planning provides a clear, comprehensive guide to the process of deriving a conservation area network for regions, which will best represent the biodiversity of regions in the most cost-effective way

Figure 1 : Final Scenario Performance Relative to Science Thresholds

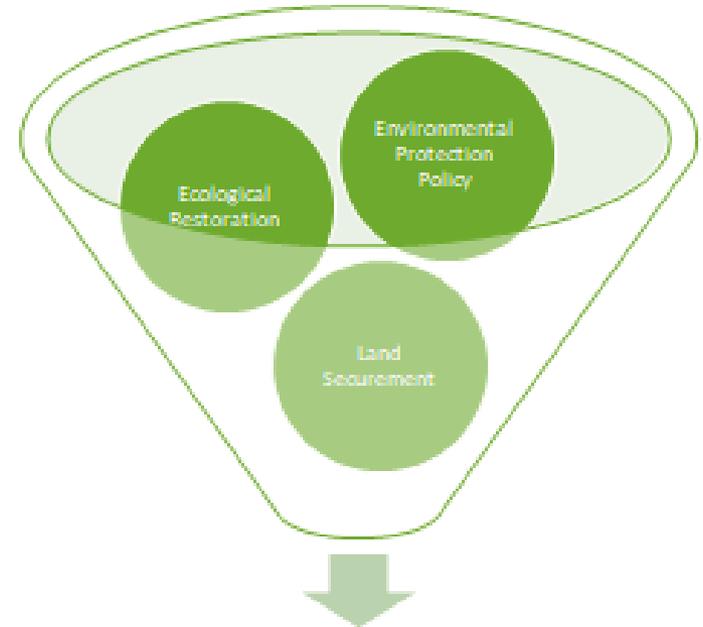


Complementary Vision



Tools

Land Securement
Land use restriction
Restoration



Intentional Objective Based Complementary
Conceptual Reserve System for the
Environment as the Local Landscape

Land Securement Criteria

Criteria Used to Develop NPCA Value Lands

The criteria includes most valuable features that further the conservation, restoration, development and management of natural resources in watersheds (Conservation Authorities Act) including:

- significant natural ecological features and functions
- natural hazard policies
- existing property operational needs
- historical significance and
- restoration needs of the administrative area (via. NPCA Restoration program)

OTHER : Aligned with municipal needs of enhancing public greenspace (Social and Health consideration and Climate Resilience)

New item to address AG recommendations

Land Securement Criteria

Criteria Used to Develop NPCA Value Lands

- Ecologically significant features:
 - Life Science Area of Natural and Scientific Interest
 - Earth Science Area of Natural and Scientific Interest
 - Alvars
 - Cliffs
 - Interior Forests of 200 and 100 metres from the forest edge
 - Forests general
 - Lake Erie shore access
 - Dynamic dunes
 - Wetlands (bogs, fen, mash, swamp)
 - Groundwater recharge areas
 - Headwater areas
 - Regional Life Science Areas

Land Securement Criteria

Criteria Used to Develop NPCA Value Lands (cont'd)

- Natural inventories, studies, known species at risk, unique wildlife habitat needs, NPCA groundwater study
- Existing Natural Hazards as defined by the Provincial Policy Statement including:
 - ❖ Floodplains
 - ❖ Valleylands
 - ❖ Hazardous Lands (e.g. Karst)
 - ❖ Great Lake Flood and Erosion Hazard
 - ❖ 120 metre buffer around wetlands (i.e address the wetland function)

(AG#15.1 to reflect the NPCA's responsibilities under the natural hazard policies of the Provincial Policy Statement)

New item to address AG recommendations

Land Securement Criteria

Criteria Used to Develop NPCA Value Lands (cont'd)

- Secondary Restoration Lens for land acquisition to address water quality, quantity and its natural heritage functions
 - ❖ Provincial Natural Heritage System
 - ❖ Unvegetated upland areas in headwater catchments

(AG#15.1 to reflect the NPCA's responsibilities under the natural hazard policies of the Provincial Policy Statement)

Land Securement Criteria

Criteria Used to Develop NPCA Value Lands (cont'd)

- Weights and Priorities Assigned to Features

Criteria- weight	Criteria- weight	Criteria- weight
Interior Forest (200m) 13.02	Groundwater Recharge Areas 7.69	Forest 5.28
Interior Forest (100m) 9.99	Dynamic Dunes 7.58	ANSI:Life 3.54
Headwater Areas 9.80	Alvar 6.01	ANSI: Regional 3.50
Hazard Land 9.73	Within 120 meters from Wetland 5.80	ANSI: Earth 2.84
Wetland 7.78	Cliff 5.37	Lake Erie Shore Access 2.05

Land Securement Criteria

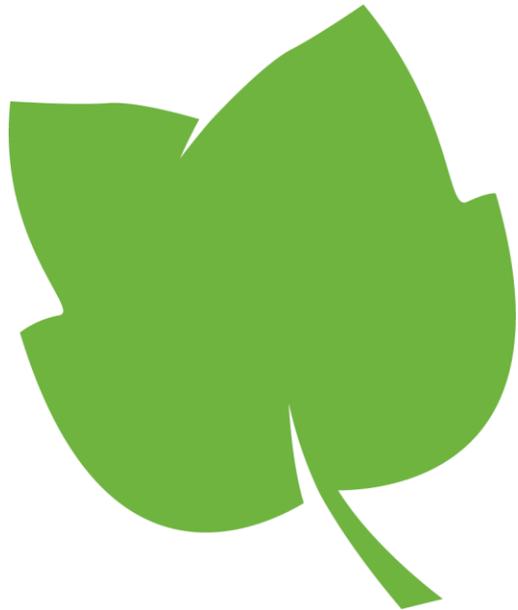
Criteria Used to Develop NPCA Value Lands (cont'd)

- Weights and Priorities
- Combined (9 Staff) Pairwise Importance Comparison

Intensity of Importance	Definition	Explanation
1	Equal importance	Two elements contribute equally to the objective
3	Moderate importance	Experience and judgment slightly favor one element over another
5	Strong importance	Experience and judgment strongly favor one element over another
7	Very strong importance	One element is favored very strongly over another; its dominance is demonstrated in practice
9	Extreme importance	The evidence favoring one element over another is of the highest possible order of affirmation

Intensities of 2, 4, 6, and 8 can be used to express intermediate values. Intensities 1.1, 1.2, 1.3, etc. can be used for elements that are very close in importance.

	ANSI:Life	ANSI:Science	Alvar	Cliff	Interior Forest:200m+ from forest edge	Interior Forest:100 - 200m from forest edge	Forest	Lake Erie Shore Access	Dynamic Dunes	Wetland	Groundwater Recharge Areas	Headwater Areas	ANSI:Regional	Hazard Lands	Within 120m of Wetland
ANSI:Life	1.00	1.78	1.82	0.97	0.70	0.57	1.32	2.56	1.05	1.03	0.81	1.01	1.11	1.23	1.57
ANSI:Science	0.78	1.00	1.07	0.97	0.68	0.49	1.01	2.24	1.04	0.73	0.59	0.71	0.81	1.01	1.34
Alvar	3.19	3.84	1.00	1.18	0.80	1.13	1.81	3.98	1.09	2.01	2.43	1.86	2.58	2.30	2.66
Cliff	3.02	3.13	2.16	1.00	0.60	0.85	1.34	3.83	1.10	1.81	1.77	1.44	3.13	1.56	3.42
Interior Forest:200m+ from forest edge	6.47	6.70	5.52	5.16	1.00	3.89	6.46	7.00	4.00	3.53	3.50	2.59	5.60	3.70	5.47
Interior Forest:100 - 200m from forest edge	5.48	5.72	5.40	4.69	0.34	1.00	5.24	6.34	3.21	2.67	3.17	2.26	5.16	2.92	4.58
Forest	3.61	4.13	3.85	3.41	0.18	0.23	1.00	4.05	1.35	0.61	1.43	0.77	4.25	1.96	2.79
Lake Erie Shore Access	1.27	1.79	0.80	0.69	0.16	0.25	0.62	1.00	0.30	0.60	0.59	0.48	1.55	0.74	1.15
Dynamic Dunes	4.62	4.63	2.81	2.71	0.42	0.86	3.71	5.36	1.00	2.54	2.97	1.64	4.14	2.42	4.17
Wetland	5.28	5.58	3.41	3.31	0.99	1.56	2.34	5.17	2.83	1.00	1.86	1.34	4.25	1.75	4.48
Groundwater Recharge Areas	4.96	5.04	3.84	3.71	1.44	1.69	1.73	5.16	3.25	1.93	1.00	0.75	3.91	1.46	3.80
Headwater Areas	6.17	6.48	5.42	5.35	1.47	1.72	3.59	5.82	3.15	2.24	2.57	1.00	5.48	1.73	4.37
ANSI:Regional	1.54	1.84	2.00	1.35	0.57	0.53	1.13	2.73	0.85	1.14	0.86	0.82	1.00	1.25	1.43
Hazard Lands	5.27	5.96	4.74	5.05	1.80	1.84	3.13	5.59	2.99	2.80	2.47	1.59	5.51	1.00	4.61
Within 120m of Wetland	3.43	3.67	2.87	2.55	1.23	1.26	1.43	3.51	2.11	1.18	0.95	1.80	2.72	1.19	1.00
SUM	56.09	61.29	46.72	42.10	12.38	17.89	35.86	64.36	29.30	25.82	26.98	20.06	51.23	26.21	46.86



Land Securement Project 2021-2026: **Securement Tools**

Land Securement Tools

- Donations, including bequests
- Direct purchase
- Land dedication as a condition of development
- Conservation Easements (does not provide ownership – only right of use of land)
- Lease (various forms this can take)
- Expropriation (either for natural hazard mitigation or Project of a Conservation Authority approved under S. 24 of CAA)

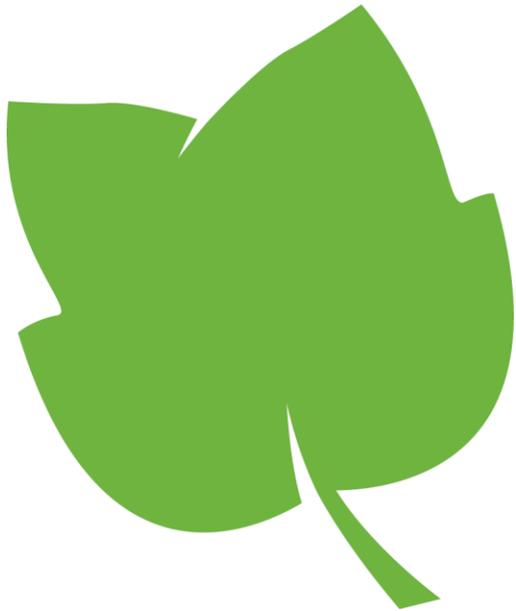


Land Securement Project 2021-2026: **Funding Options**

Funding Strategies

Objective: Ensure sustainable funding model for land acquisitions

- Land acquisition reserves or other municipal partnership
- Foundation – donations, tax incentives, eco gifts, endowments
- Life estates
- Partnerships: organizations, agencies, government
- Easement, statutory rights of way
- Conservation covenants, leasehold registered interest
- Placeholder agreements – option to purchase, right of first refusal
- Crown grants and municipal transfers
- Expropriation

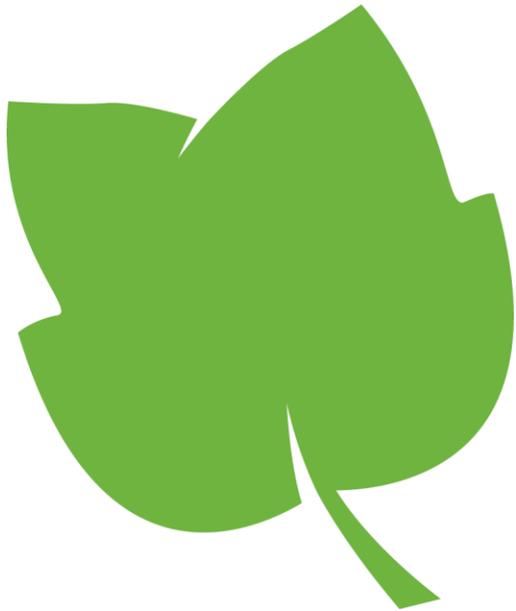


Land Securement Project 2021-2026: **Stakeholder Engagement**

Stakeholders

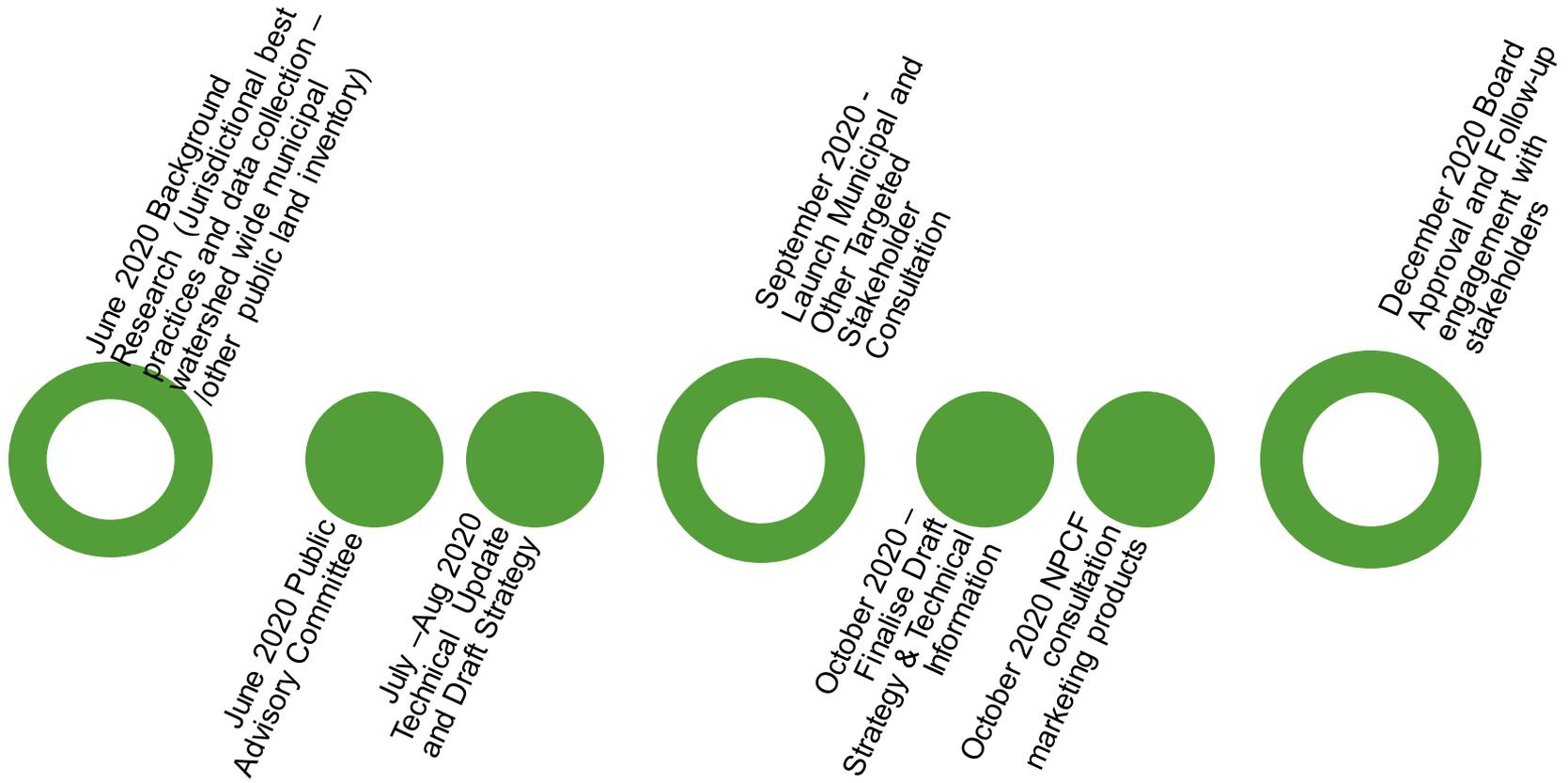
A phased approach to stakeholder engagement will be developed

- Municipalities – Upper and Lower Tier
- Provincial Government
- Federal Government
- Nature Conservancy of Canada
- Agriculture Federation
- Land Trusts/Stewardship Councils
- Niagara Parks Commission
- Niagara Escarpment Commission
- Bruce Trail Conservancy
- Ontario Power Generation
- Niagara Restoration Council and Land Care Niagara



Land Securement Project 2021-2026: **Work Program and Key Milestones**

Timelines



CONSULTATION QUESTIONS

LAS Focus Area	Consultation Questions for Board or Directors
Goals	Should there be a cultural heritage goal given the cultural heritage and tourism importance of our watershed?
Criteria	Does the proposed criteria sufficiently address Goals ?
Securement	Do you see other practices to include based on municipal or other best practices?
Funding	Are you aware of other funding mechanisms or creative funding sources that NPCA can utilize?
Consultation	Is our targeted stakeholder list comprehensive enough to cover a diverse range of stakeholders?
Overall approach	Are there any other Gaps in our approach keeping in mind the time limitations with AG reporting?



NIAGARA PENINSULA
CONSERVATION
AUTHORITY

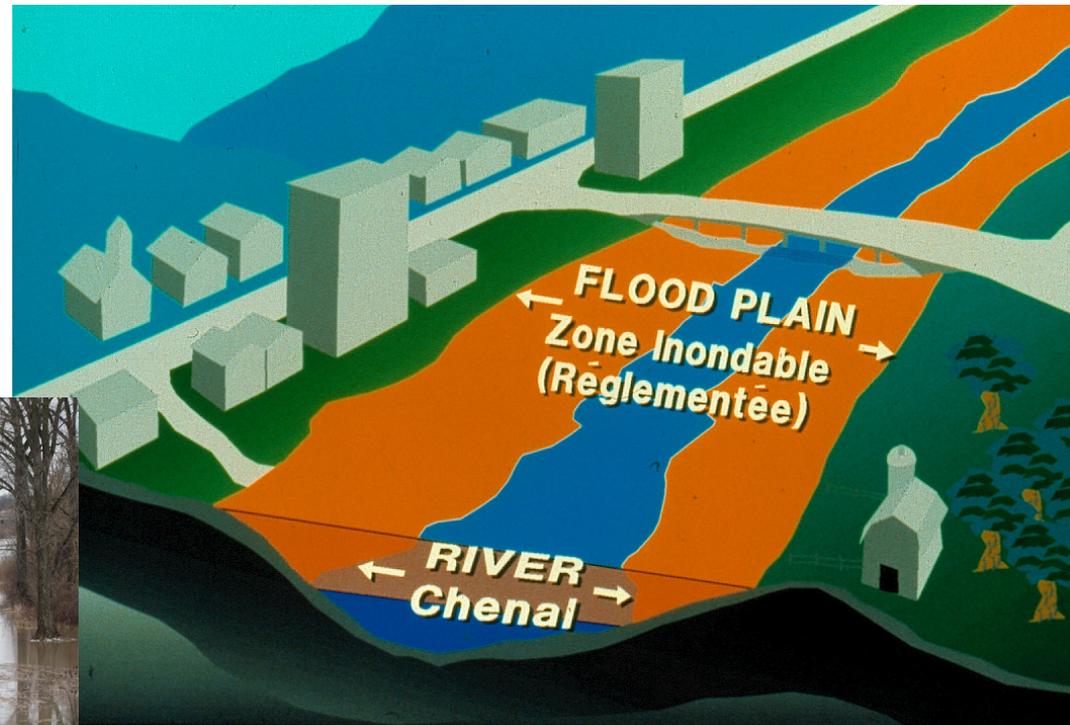
PUBLIC ADVISORY COMMITTEE

Watershed Floodplain Committee Terms of Reference

June 18, 2020

Steve Miller, P.Eng.,
Senior Manager, Water Resources

A Floodplain is defined as one of the Hazardous Lands that the NPCA Regulates



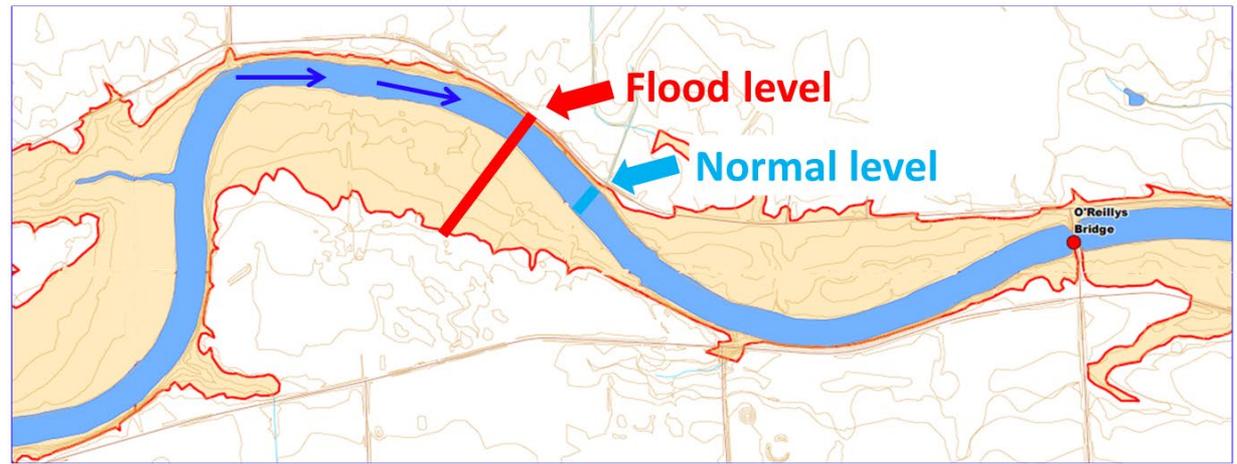
Welland River, Thorold

Responsibility of the NPCA to Regulate Development in Hazardous Lands

- The NPCA's Ontario Regulation 155/06 (pursuant to the Conservation Authorities Act) regulates development within Hazardous Lands with the intent to protect property and life. ***A NPCA Permit is required to be obtained before work can begin. Examples: Fill in the Floodplain, Building Shoreline Protection...***
- In addition, the Province has delegated Conservation Authorities the responsibility to review and comment on Planning Act applications in order to regulate development within Hazardous Lands with the intent to protect property and life. ***The NPCA must approve the Conditions of a Development Agreement before work can begin. Examples: Subdivisions, Site Plans, Severance Applications...***

Action: Figure out where the Floodplain is!

- Flood level
- Normal level



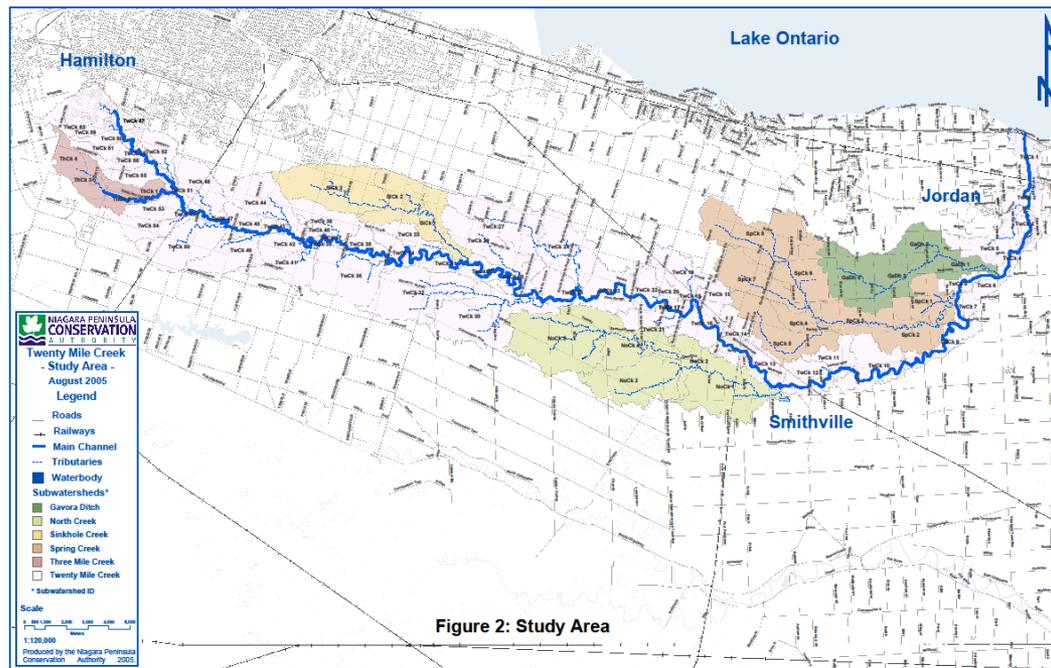
Why?

- Having up-to-date Floodplain Mapping allows the NPCA to more quickly and efficiently review NPCA Permit applications and Planning Act Applications.
- **Better customer service!**



Why?

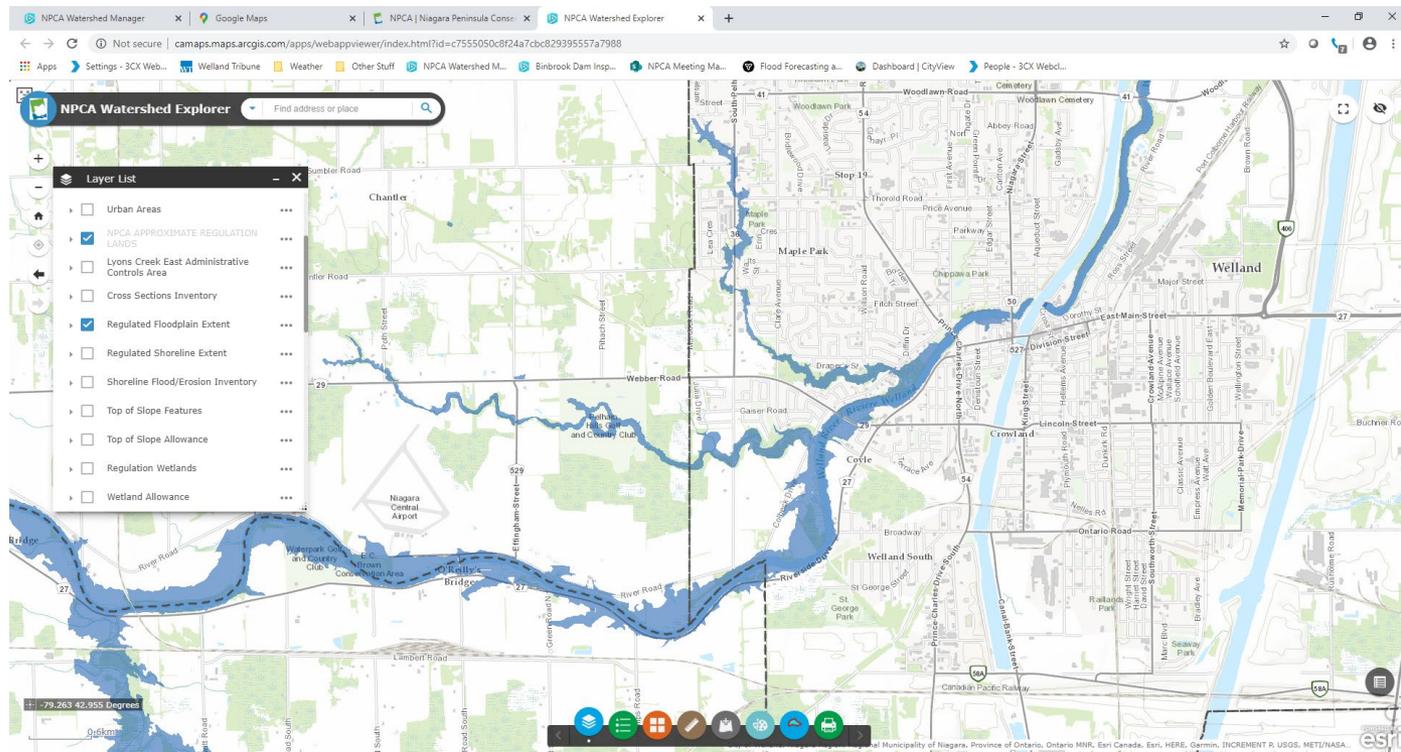
- NPCA Floodplain Mapping projects encompass the entire watercourse, not just individual properties along a river or stream.
- **Better, more accurate mapping!**



Extent of 20 Mile Creek floodplain mapped by the NPCA.

Why?

- NPCA Floodplain Mapping is posted to the NPCA website and freely downloaded.
- **A better resource for the development community!**



Screen capture of the NPCA's web mapping tool showing floodplain in the light blue tone.

Why?

- NPCA Floodplain Mapping reports and associated computer models are freely distributed to individuals, consultants, and the development community.
- **A better use of taxpayer dollars!**



Guidance and Oversight

- In 2012, the NPCA Board formed a committee originally called the **Welland River Floodplain Review and Implementation Committee**.
- The **Committee** was responsible for making recommendations to the Board with respect to implementation of the revised floodplain mapping for the Welland River.
- The **Committee** was comprised of NPCA Board Members, concerned members of the public who lived along the Welland River, and members of a citizen activist group known as the Welland River Floodplain Association.

Guidance and Oversight

- In 2018, the NPCA Board changed the name of the Welland River Floodplain Review and Implementation Committee to the **Watershed Floodplain Committee (WFC)**.
- The **WFC's** Terms of Reference was expanded to make recommendations to the Board with respect to the study, review, and implementation of floodplain mapping projects **throughout** the NPCA watershed.
- At the time, the membership of the **WFC** remained unchanged: NPCA Board Members, concerned members of the public who lived along the Welland River, and members of a citizen activist group known as the Welland River Floodplain Association.

Guidance and Oversight

- At the June 2019 meeting of the **Watershed Floodplain Committee (WFC)**, new floodplain mapping projects being undertaken in St. Catharines, Lincoln, and Grimsby were discussed for the first time. The citizen members (who lived along the Welland River) and the members of the Welland River Floodplain Association indicated that they had **no interest** in participating in floodplain mapping projects that did not involve the Welland River.
- With the adoption of the updated Welland River floodplain mapping by the NPCA Board in December 2019, the participation of the citizen members and the members of the Welland River Floodplain Association on the **WFC voluntarily ended.**
- In and around this time, the composition of the NPCA Board changed which resulted in **additional vacancies** on the **WFC**.
- **As such, the WFC's present Terms of Reference and membership composition need to be significantly revised.**

Proposal to the PAC

- Based on the foregoing and in an effort to streamline the number of NPCA Committees, it is proposed that the Public Advisory Committee's Terms of Reference be expanded to include that of the Watershed Floodplain Committee.
- The additional responsibilities of the PAC will be to make recommendations to the NPCA Board with respect to the review, study, and implementation of floodplain mapping exercises throughout the NPCA watershed by:
 - Attending strategy meetings as required;
 - Setting out a process to allow for transparent public input;
 - Reviewing technical and other information to validate the accuracy of the new floodplain mapping in accordance with Provincial Technical Guidelines;
 - Reviewing policies with respect to the implementation of floodplain mapping;
 - Developing a process to disseminate the floodplain maps, reports, and associated information.

Thank you!

Questions?



NIAGARA PENINSULA
CONSERVATION
AUTHORITY

Niagara Peninsula Conservation Authority
Public Advisory Committee Work Plan - 2020-2021

DRAFT	Quarter 1			Quarter 2			Quarter 3			Quarter 4			Quarter 1			Quarter 2			Quarter 3			Quarter 4		
	JAN-2020	FEB-2020	MAR-2020	APR-2020	MAY-2020	JUN-2020	JUL-2020	AUG-2020	SEP-2020	OCT-2020	NOV-2020	DEC-2020	JAN-2021	FEB-2021	MAR-2021	APR-2021	MAY-2021	JUN-2021	JUL-2021	AUG-2021	SEP-2021	OCT-2021	NOV-2021	DEC-2021
Public Advisory Committee meetings			12-Mar			18-Jun		24-Sep		26-Nov														
Full Authority Board meetings	15-Jan	19-Feb	postponed	16-Apr	21-May	18-Jun	15-Jul	n/a	16-Sep	21-Oct	18-Nov	16-Dec												
1. Strategic Plan																								
Introduction to the Strategic Plan process (verbal update) (inc. update on Climate Change Strategy)			X																					
Strategic Plan engagement strategies for various communities/stakeholder groups workshop							X	X	X															
Engagement Strategies: meetings with individual PAC members (Kerry)														X			X							
<i>Strategic Plan</i>																								
2. Land Management																								
Land Acquisition Strategy						X																		
Engagement opportunities in passive Conservation Areas									X															
3. Source Protection Plan																								
Outreach and Education policies														X										
4. Watershed Management																								
Floodplain Mapping - program overview and update on public consultation to date			X																					
Floodplain Mapping - Advisory Committee Terms of Reference (roles and responsibilities)						X																		
Watershed Floodplain Committee meeting											X			X							X			X
5. Planning and Regulations																								
Customer Service Protocol									X															
Fee Schedule Update (tentative due to COVID - may get pushed to 2021)										X														
Compliance and Enforcement Education																								
Planning and Permitting Procedural Document																							X	
NPCA Policy Review - Planning and Regulations (after Bill 108)																							X	
6. Restoration + Remedial Action Plan																								
Restoration Grant Program overview and introduction			X																					
Fish Consumption Survey or generic RAP overview (with focus on NPCA involvement ways to participate like the fish survey)						X																		
Fish Populations Assessment (tentative)																							X	
Restoration Project Evaluation Criteria																							X	
Natural Heritage Restoration Strategy - Project Charter																								
Beach Closings Assessment (tentative)																								X
RAP Delisting Strategy														X										
7. Engagemet and Outreach																								
PAC Workplan review and approval						X																		
PAC Co-Chair election																								
Engagement and Community Outreach program overview + Conservation Awards review			X																					
NPCA Year-in Review video			X																					
NPCA website, brand and logo review														X										
8. Niagara Peninsula Conservation Foundation																								
Introduction to Foundation and consult on priorities for Foundation workplan + PAC involvement									X															
Involvement of PAC members in Foundation events/programs?																								
Foundation Workplan (TBD)											X			X										

NPCA Advisory Committee Terms of Reference

Committee Name:	NPCA Public Advisory Committee	
Type:	Standing Committee - Advisory	
Date of Formation:	February 19, 2014	
Staff Support:	Community Outreach & Volunteer Coordinator	
Enabling Legislation:	Feb. 19, 2014 – Report # 06-2014	- To: NPCA Board
Amended Version:	September 18, 2019	
Total No. of Members:	13 (Includes NPCA Chair)	
Meeting Frequency:	Quarterly – as required	
No. of Meetings Annually:	4 (+)	
Budget:	\$2,500	
Reporting Method:	PAC Draft Minutes provided to Board for consideration	

1. TITLE:

The name of the Advisory Committee shall be **“The NPCA Public Advisory Committee”**

2. ACCOUNTABILITY AND MANDATE:

To provide collaborative local perspective, guidance and expert advice in the implementation of NPCA policies, plans and/or other issues as the Board may request. Members will serve in a non-governance capacity with a focus on providing advice and recommendations for consideration by NPCA Board, which are aligned with the approved NPCA annual workplans from each Division - Corporate Services, Land Management, Watershed Management and Communications/Engagement.

3. TERMS OF APPOINTMENT and VACANCIES:

Upon establishment of the Committee, members will be appointed to serve for a term of TWO (2) years beginning in January of that year. Positions vacated will be filled through a “Call for Expression of Interest” to be conducted as required. In the event of a vacancy during a regular term, the vacancy may be filled for the remainder of that term.

The power to appoint or rescind shall be reserved solely for the full Board Authority.

~~The NPCA Chair shall function as Co-Chair and will serve until the end of his/her term.~~

4. RESOURCES & BUDGET

The budget will be allocated at \$2,500 to cover meeting expenses. Thereafter, the budget will be re-assessed on an annual basis.

The Advisory Committee is primarily supported by the Community Outreach & Volunteer Coordinator, with the Community Engagement Manager and Chief Administrative Officer providing general oversight.

5. REPORTING

Meeting Agendas will be prepared by the Executive Coordinator to the CAO and Board and Community Outreach & Volunteer Coordinator in consultation with the **Committee Chair**. Minutes shall be recorded and circulated to members. DRAFT unapproved minutes may be submitted to the NPCA Board at their earliest meeting following a COMMITTEE meeting as long as Committee members are given 2 weeks to review the draft minutes. Actionable items to be carried forward by the NPCA Chair in a timely fashion.

6. RESPONSIBILITIES:

- Act as Champions/Ambassadors for the NPCA
- Advise on potential partnership opportunity
- Provide a conduit to the local community within their sector
- Identify barriers and opportunities in the community within their sector
- Advise on opportunities to communicate information from the NPCA to their sector partners
- Advise on other issues from within their sector

7. MEMBERSHIP:

The NPCA PUBLIC ADVISORY COMMITTEE shall consist of up to ~~THIRTEEN (13)~~ TWELVE (12) members comprising multi-stakeholder representation including, planners, business sector, agriculture, conservation, Indigenous representatives, development sector, the general public. The NPCA Board Chair and Vice-Chair will serve as ex-officio members of the Public Advisory Committee. The NPCA recognizes diversity as a source of strength and works to champion inclusive attitudes and encourage adoption of inclusive approaches that lead to full and meaningful participation of all.

7.1 REPRESENTATIVE SEAT STRUCTURE:

The Public Advisory Committee shall consist of the following representation:

- THREE (3) members from the public-at-large (with knowledge of NPCA mandate and related programs including heritage, education, restoration, and health being an asset).
- ONE (1) member representing Métis Niagara
- ONE (1) member representing a Chamber of Commerce and/or Tourism Industry
- ONE (1) member representing agricultural/value-added agricultural sector from the south part of the watershed
- ONE (1) member representing agricultural/value-added agricultural sector from the north part of the watershed
- ONE (1) member representing the development sector
- ONE (1) member representing the environment sector
- ONE (1) member representing First Nations
- ONE (1) member representing urban and rural planning (must have Registered Professional Planner designation)
- ONE (1) member representing volunteers/users (e.g. hikers, hunters, campers, etc.)

The NPCA Board Chair and Vice-Chair shall serve on the Committee as ex-officio members

7.2 Internal or external persons may be invited to attend the meetings at the request of the Chair, on behalf of the PUBLIC ADVISORY COMMITTEE, to provide advice and assistance where necessary. These attendees will have no advisory privileges and may be requested to leave the meeting at any time by the Chairperson. NPCA Board members are encouraged to attend Public Advisory Committee meetings but will carry no voting power and will not receive per diem for attending.

7.3 PUBLIC ADVISORY COMMITTEE members may cease to be a member of the Committee if they:

- Resign from the Committee
- Fail to attend 2 consecutive meetings without providing reasons of significance to the Chair
- No longer objectively represent their respective sector
- Breach of Confidentiality
- The Committee Chair can recommend to the NPCA Board for a member to be removed if they are no longer meeting their responsibilities.

~~**7.4** Decisions of the Public Advisory Committee are considered recommendations only and no formal voting process is required~~

7.4 A meeting quorum will be 50% + 1 of current filled positions

7.5 Extended Absence

In the event that a member of the Advisory Committee advises the Committee Chair of an extended absence in writing, a surrogate may be pre-approved at the discretion of the Chair and Full Board Authority.

8. PRIVACY

The meetings of the PUBLIC ADVISORY COMMITTEE are public; however, members should be aware that their names will be in the public realm and a list of membership may be provided when requested. Personal member information, other than name and resident municipality, will be kept confidential in accordance with Provincial legislation.

9. LEADERSHIP & ADVISORY COMMITTEE CHAIR

To provide a conduit of communication, the NPCA Board Chair and Vice-Chair will be ex-officio members of the PUBLIC ADVISORY COMMITTEE. A Committee Chair shall be elected by the PUBLIC ADVISORY COMMITTEE to serve for a period of 12 months. The Committee Chair may serve for two (2) consecutive terms.

The Committee Chair responsibilities include:

- Building consensus
- Providing leadership and ensuring the fair and effective functioning of the Committee
- Scheduling meetings and notifying PUBLIC ADVISORY COMMITTEE members
- Inviting special guests to attend meetings when required
- Guiding the meeting according to the agenda and time available
- Ensuring all discussion items end with a decision, action or definite outcome
- Review and approve the draft minutes before distribution

NPCA Chair and Vice-Chair responsibilities include:

- Act as a conduit between the Public Advisory Committee and the NPCA Board of Directors
- May be asked to Chair the PAC meeting if the Committee Chair is absent

10. ROLES AND EXPECTATIONS OF MEMBERS

- Review meeting materials in advance of the meetings and arrive prepared to provide a broad perspective on the issues under consideration.
- Submit agenda items to the Committee Chair and staff a minimum of two (2) weeks prior to the meeting date for approval.
- Make every effort to attend regularly scheduled meetings. If not available, notify the Chair and staff contact on inability to attend at least one day prior to the meeting date.
- Agree to describe, process and resolve issues in a professional and respectful manner.
- Provide constructive input to help identify future projects or strategic priorities for consideration, respective of their sector representation.
- Members are encouraged to go back to their respective sectors with information received at Advisory Committee meetings to notify of opportunities to give feedback

11. ADMINISTRATION

Community Outreach & Volunteer Coordinator will provide Administrative services for the Advisory Committee, including preparation and distribution of Agendas, recording of meeting minutes/notes, reports and general information as required to PUBLIC ADVISORY COMMITTEE. The Community Outreach & Volunteer Coordinator will coordinate reports on PUBLIC ADVISORY COMMITTEE activities for inclusion in NPCA Board meeting agendas.

12. DURATION OF MEETINGS

Meetings will be approx. TWO (2) hours in duration. Exceptions may occur from time to time to deal with significant items.

13. APPLICATION PROCESS – CALLS FOR EXPRESSIONS OF INTEREST

- Potential applicants will be assessed and recommended for appointment based not only on if there is an available seat but also on their ability to meet the roles and expectations of a member (Section 11). Seats may remain vacant until candidates with the requisite background and skills can be identified.
- The Call of Expressions of Interest will be fully transparent and made public and published via NPCA website, social media venues and local print media.
- For Committee recruitments, the PUBLIC ADVISORY COMMITTEE will develop a Sub-Committee comprised of the NPCA Board Chair, the Committee Chair and one Advisory Committee member in good standing. In the absence of a Committee Chair in good standing, the NPCA Chair shall approve a 3rd member to sit on the Sub-Committee from the members in good standing on the Advisory Committee.
- Applicants shall be required to submit the following information:
 - contact information
 - area of expertise, general availability, why they want to serve on NPCA PAC
 - highest level of education
 - professional/employment background and professional memberships
- Applications will be evaluated based on the following criteria:
 - Knowledge and experience related to the sector representation
 - Knowledge of the Niagara Peninsula Conservation Authority
 - Experience working on multi-sector committees
 - Relevant volunteer/community service work related to the seat they are applying for
- Final recommendation of candidates will be presented to the NPCA Board for appointment. NPCA maintains a strong policy of equal opportunity. The NPCA recognizes that diversity is a source of strength and works to champion inclusive attitudes and approaches to recruitment that lead to full and meaningful participation of all.

14. AMENDMENTS

The Terms of Reference and the role of the NPCA Public Advisory Committee shall be reviewed and assessed every 4 years by incoming NPCA Board of Directors. The Terms of Reference may be amended to meet the ongoing needs of the NPCA, by agreement of the majority of Board members.



NIAGARA PENINSULA
CONSERVATION
AUTHORITY

PUBLIC ADVISORY COMMITTEE

Floodplain Mapping Public Consultation during the time of COVID

June 18, 2020

Steve Miller, P.Eng.,
Senior Manager, Water Resources

NPCA typically holds 3 Floodplain Mapping Public Information Sessions...

- Meet at the beginning of the project to gather information, to understand local concerns, and to give folks a chance to ask questions.
- Meet in the middle of the project to provide an update and to give folks a chance to ask questions.
- Meet near the end of the project to present the draft results and to give folks a chance to ask questions!

WELLAND RIVER FLOODPLAIN MAPPING INFO SESSIONS

As per Ontario Regulation 155/06,
the updated mapped flood lines
may or may not impact what you can
do on your property.

You are receiving this notice because you are a property owner in the vicinity of the Welland River. We are looking for your feedback! More information and details on the back.



The NPCA is in the process of updating floodplain mapping along the Welland River. **Your feedback is appreciated.**

- **Draft Report and associated maps can be found at GetInvolved.NPCA.ca**
- **Attend a Town Hall Meeting to learn about the process and what it means for your property**
- **Provide feedback as per details on the back**



www.npca.ca | 905.788.3135

• Four meetings were held:

- Welland
- Niagara Falls
- Wellandport
- Caistor Center

WHY FLOODPLAIN MAPPING?

Living near a river has many advantages, but it also exposes people to certain risks. One of the more serious risks is flooding. The impact of floods varies widely, from a minor inconvenience of a wet yard to loss of life.

Managing flood risk starts by identifying the areas of land next to streams and rivers that are flood prone.

The NPCA looks forward to receiving your feedback and working with you as we move through this important project.

HOW TO PROVIDE FEEDBACK:

1. Visit getinvolved.npca.ca to submit feedback online
2. Attend a Town Hall Meeting (no registration required)
3. Written comments can be dropped off at our Main Office located at 250 Thorold Road West in Welland

Four meetings will be held in October to provide information about the project and to allow for property owners and interested residents to speak with the project team.

TOWN HALL MEETING DATES:

All meetings will run from 6:00pm to 8:00pm with a presentation beginning at 6:30pm. The presentation at each meeting will be the same.

Wednesday, October 2, 2019

Welland International Flatwater Centre
16 Townline Road, Welland

Thursday, October 10, 2019

Legends on the Niagara Clubhouse Banquet Room
9561 Niagara Parkway, Niagara Falls

Thursday, October 24, 2019

Wellandport Community Center
5042 Canborough Road, West Lincoln

Tuesday, October 29, 2019

Caistor Community Center
1683 Abingdon Road, West Lincoln

Please share with friends and neighbours.

For further discussion:

Steve Miller, P.Eng.,
Senior Manager of Water Resources
smiller@npca.ca
905-788-3135 x 231

Typical Media Campaign

- Print Advertising – ads placed 1 – 2 weeks prior to meetings.
 - Niagara This Week – September 25 and October 15.
 - Niagara Falls Review – September 25.
 - Welland Tribune – September 25.
 - Farmer’s Monthly – October 5.
 - Glanbrook Gazette – October 15.
- Direct Mail via Canada Post – last week of September.
 - **12,000 homes** within a 1.0 km of the Welland River were sent a project postcard.
- NPCA Corporate Website
 - A total of **805 visits** to the project webpage.
 - The Floodplain Report and Maps were downloaded **420 times**.
- Social Media Posts
 - **202 people** responded in some manner to the social media posts.

Welland River – 196 People Attended



Walker's Creek – 115 People Attended



Current Project

- Final Public Information Meetings were scheduled for March 31 and April 2, 2020 but were cancelled due to COVID-19.
- No new Public Information Meetings have been scheduled since.
- How do we proceed from here?

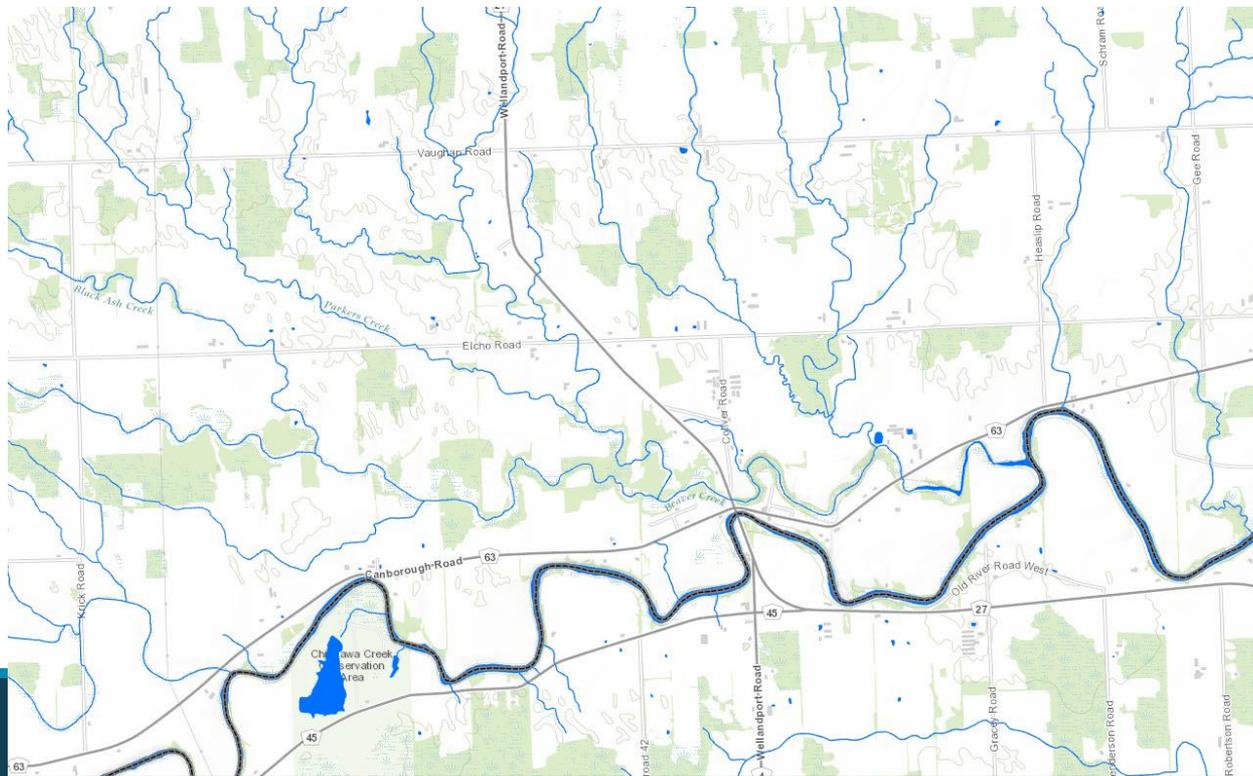
Submitted to:
Niagara Peninsula
Conservation Authority

FINAL DRAFT- FLOODPLAIN MAPPING
UPDATE IN THE TOWNS OF GRIMSBY &
LINCOLN



New Project

- Beaver Creek (and its tributaries) drain a significant portion of West Lincoln. It flows into the Welland River at Wellandport. It currently has no floodplain mapping.
- How do we proceed to initiate the project and start the first round of public engagement?



Thank you!

Questions?



NIAGARA PENINSULA
CONSERVATION
AUTHORITY