

## Frequently Asked Questions about Weddings at Ball's Falls Conservation Area

1. How many people can the barn hold?  
**190 Guests**
2. How many people can the Glen Elgin Room Hold?  
**150 Guests**
3. How many people can the church hold?  
**110 Guests**
4. Where are the bathrooms located for the barn rental?  
**In the white house, adjacent to the barn and the brick washroom building.**
5. What are the table measurements round and rectangular in the Glen Elgin Room?  
**Round 6 ft.  
Rectangular 6 ft. by 2 ft.**
6. How many tables/ chairs are in the barn?  
**20 Wooden tables & 20 folding tables  
190 Chiavari chairs**
7. What size are the tables in the barn?  
**6 ft. by 3 ft.**
8. Is there sufficient parking at the Centre for Conservation?  
**Yes, plenty of parking spots. Can accommodate 150 cars.**
9. What time do the guests have to leave?  
**All Reception and Bar Activities are to cease at 1:00am. All Guest are to be off the premises by 2:00 am**
10. Who is responsible for setting up?  
**For the barn, the Licencee is responsible for setting up the Tables and Chairs along with any other decorations.  
For the Glen Elgin Room, we will place the Tables and Chairs out for you providing a seating chart is provided one week prior to the date of the rental. The licencee would be responsible for any other decorations.**
11. Can we put a tent up at the barn and CFC?  
**Only in designated areas, with permission from staff.**

12. Can we cook outside near the CFC?  
**Only in the designated area.**
13. If we rent the barn are we also renting the outside surrounding area?  
**No, only the inside is designated, the outside is a public park.**
14. Can we put objects outside of the barn or in trees?  
**Only with staff permission.**
15. Can we use the microphone, speakers, projector and surround sound?  
**Please speak with our office if your DJ is not able to provide. Our speakers are not equipped to play music.**
16. Can we keep our stuff overnight?  
**All items are to be removed the night of by 2:00 am. Special circumstances may be provided with staff permission.**
17. Can we use the barn chairs in the CFC (vice versa)?  
**Sorry, this is not something we allow, as functions usually run simultaneously.**
18. Can we use the CFC chairs on the patio?  
**No. However, you can supply your own chairs to be used on the patio.**
19. Can we bring our own port-a-potties?  
**Yes, as long as staff are aware and they are off the premises the night of, or the next morning before 8:00 am.**
20. Can we use the Field Center for the bridal party to get ready?  
**Yes, there is an extra fee to do so. Please contact our office to make these arrangements.**
21. Is there wheel chair access into the Church and bathrooms?  
**Yes, we have portable wheelchair ramps that can be set up prior, as long as staff is informed ahead of time.**
22. Can we screw decorations to the beams in the barn or CFC?  
**No, this is not permitted and will result in loss of security deposit.**
23. Can we bring in golf carts or any motorized personal transportation (ATV, RTV, etc.)?  
**No, our insurance does not allow for this type of practice.**
24. Are there specific timeslots allotted for pictures of the area for brides who have their wedding on the same day? **No specific time is allotted. Please contact us to arrange.**

25. Can we come in the night before to set up?  
Please contact our office to arrange. There is an additional fee to set up.
26. Are the caterers responsible for picking up their stuff at the barn?  
The Licencee is responsible to advise caterers of the policy. All items are to be removed by 2:00am, special circumstances can be arranged with our office in advance for a 8:00am removal the following morning.
27. How do I arrange a time to view the facilities?  
The conservation area is open from 9am to 4pm daily. Tours are self-directed.
28. How many people can fit onto the patio outside the CFC?  
Maximum of 150 rental chairs.
29. Do we have to supply the alcohol permits?  
Yes, a Special Occasions Permit and Party Alcohol Liability Insurance is required to be obtained. Sometimes your caterer will take care of this for you, however this is something you would need to confirm with them.
30. Do you have a preferred list of caterers?  
Yes, please contact our office for a copy.
31. How long are the timeslots in the church?  
2 hour allotments. 9:30–11:30am, 12:00–2:00pm, 2:30–4:30pm and 5:00–7:00pm
32. Does Balls Falls supply a minister?  
No, you are required to make these arrangements.
33. Will the gates be left open for the wedding guests at the barn?  
To gain access to the barn parking lot, we will post a code for your guests to enter into the keypad. NO code required to leave, gate will automatically go up when exiting.
34. Will the gates be left open for the wedding guests at the CFC (Glen Elgin Room)?  
Gates will automatically open when entering into the CFC parking lot. We will have the exit gate up for when your guests are ready to leave.
35. Is the parking lot at the barn for wedding guests only?  
Yes, the parking lot is only for weddings, special events, and accessible parking.
36. Can we put candles in the church or barn?  
Not in the Church but for the Barn yes, as long as they are put in a container that is higher than the candle flame.
37. Can we put bales of hay in the buildings?  
No, this is not permitted, inside or outside of the buildings.

38. Can alcohol be brought outside of the barn?  
**No, it must remain inside. This is stated in your Special Occasions Permit.**
39. Will I lose my deposit if I cancel my reservation?  
**Yes. Deposits are 100% non-refundable at time of booking.**
40. What happens if it rains during an outdoor patio service (Glen Elgin Room)?  
**The chairs you rented for outside on the Patio can be brought into the Glen Elgin Room, however these arrangements would be done through your caterer.**
41. Can our flower girls throw flower petals in the church?  
**No. this is not permitted. This also applies to confetti, rice, and glitter.**
42. Does the Barn have any heating or cooling?  
**No, you are able to bring in your own fans for cooling. If heaters are required, please contact our office to make these arrangements.**
43. Do you have any ladders available for setting up decoration?  
**Yes. There is a ladder for use in the Barn. Talk to Staff if other arrangements are needed.**